



**MINUTES**

**REGULAR MEETING  
ADMINISTRATION BUILDING  
COMMISSIONER'S MEETING ROOM 303  
JANUARY 9, 2024  
2:00 P.M.  
Executive Session: No**

The meeting opened at 2:00 pm.

Commissioners Present – Patty Wilson and Delaney Tucker.

Civil Service Commissioner Housekeeping Items

Newly appointed Commissioner Tucker introduced herself to those in attendance. Lieutenant Mike Clark also introduced himself to her. Commissioner Wilson chose to table the Chair and Vice Chair elections to the next meeting where all 3 commissioners could be present and participate. At this time, Chief Examiner Devon Henry passed around a contact sheet for the two Commissioners to verify that the information was all correct or if anything needed to be updated.

Meeting Minutes for December 12, 2023

Commissioner Wilson chose to table the certification of the meeting minutes until the next meeting.

Staffing Update and Certification of Eligibility Lists

Current openings were discussed. Ms. Henry let the Commission know that there is a discrepancy in the number of deputy openings between herself and the Sheriff's Office. She stated that she has been working alongside the Sheriff's Office to figure out where the discrepancy lies. She also asked Lieutenant Clark if he had an update on the matter. He said he was aware of the issue but had no update. Commissioner Tucker had asked who the most recent addition was to the list and Ms. Henry didn't know right off the top of her head. While getting ready to certify the list, Commissioner Tucker noticed the date still showed 2023 instead of 2024, and asked if she could correct and initial. Ms. Henry said it was no problem and thanked her for catching that.

Open Public Meetings Act / Public Records Act Training

Ms. Henry once again brought up the plan for the Open Public Meetings and Public Records Training certifications. She explained that the training would take place over a few meetings until they were done, but it would pertain to Commissioner Tucker as she already has her certifications. Ms. Henry stated that she would go into further detail when Commissioner Hart returned.

Public Comment

Commissioner Wilson asked if there was public comment and there was no response.

Setting of February Meeting

February 13<sup>th</sup> at 2:00 pm in the Commissioner's Meeting Room 303.

Meeting adjourned at 2:09 pm.

Approved this 13 day of February 2024

Abstained  
Paul Hart, Vice Chair

P. Wilson  
Patty Wilson, Commissioner

Delaney Tucker  
Delaney Tucker, Commissioner

Attest:  
Devon Henry  
Devon Henry, Chief Examiner



## AGENDA

**REGULAR MEETING  
ADMINISTRATION BUILDING  
COMMISSIONERS' HEARING ROOM 303  
January 9, 2024  
2:00 P.M.  
Executive Session: If Needed**

Call to Order

Regular Business:

- Civil Service Commissioner Position Housekeeping Items
  - New Commissioner Introduction
  - Chair and Vice Chair Elections
  - Commissioner Contact Information Review
- Approve minutes for the December 12, 2023 Regular Meeting
- Entry and Lateral Deputy Update
- Certification of Eligibility Lists

Old Business:

- Open Public Meetings Act / Public Records Act Training

New Business: N/A

Public Comment

Setting of February Meeting

Adjournment



**MINUTES**

**REGULAR MEETING  
ADMINISTRATION BUILDING  
CONFERENCE ROOM 204  
TUESDAY DECEMBER 12, 2023  
2:00 P.M.  
Executive Session: No**

The meeting opened at 2:03 pm.

Commissioners Present – Mary Anne Hutchins and Patty Wilson were present in person.

Approval of November 12<sup>th</sup> Meeting Minutes

Commissioner Wilson moved for the approval of the November 12, 2023 meeting minutes. Chair Hutchins seconded and the motion passed unanimously.

Staffing Update and Certification of Eligibility Lists

Current openings were discussed. The eligibility lists for Entry Level Deputies, and Sheriff's Clerical were reviewed and certified at this time.

Commissioner Vacancy Update

Chief Examiner, Devon Henry updated the commission on the Commissioner vacancies after the interviews were held. Ms. Henry let them know that Commissioner Wilson was recommended for re-appointment by the interview panel. The resolution was passed by the Board of County Commissioners for another term. And the panel also recommended the appointment of Delaney Tucker to fill the other vacancy. The resolution was passed by the Board of County Commissioners for a term beginning on January 1<sup>st</sup> to fill the remainder of Chair Hutchins' term. At this time, Lieutenant Mike Clark had asked where she was from because he has heard she was from Maine. Ms. Henry clarified that she is a Benton County resident. Chair Hutchins was confused when Ms. Henry stated that the vacancy was being filled by a female as she had heard that it was going to be filled by a male. Ms. Henry clarified that what they heard was inaccurate. Commissioner Wilson asked if she worked in HR at Franklin County, and Ms. Henry clarified and said that she worked for the City of Pasco. Ms. Henry then took the time to explain that Ms. Tucker has actually worked in Civil Service for the City of Pasco and that during her interview

she had spoken to our rules as she has taken the time to review them. There were no additional comments made at this time.

Certificate of Appreciation

At this time, Ms. Henry presented a Certificate of Appreciation to Chair Hutchins. This was signed by Will McKay, Jerome Delvin, and Michael Alvarez, the County Commissioners for Benton County. This certificate was to thank her for her time spent on the Civil Service Commission.

Open Meetings Act / Public Records Trainings

Ms. Henry let the Commission know that since a new Commissioner will be starting, that would be a good time to do compliance training for Open Public Meetings and Public Records trainings. This training would be completed over multiple meetings.

Public Comment

At this time, Chair Hutchins asked if there was any public comment. Lieutenant Clark thanked Mary Anne for being on the Civil Service Commission. He also let the Commission know that going forward he will be at every Civil Service meeting and if he doesn't come, Lieutenant Erickson will take his place. He explained that they like to be at the meetings to share their perspective on what is happening within the Sheriff's Office.

Setting of January Meeting

January 9<sup>th</sup> at 2:00 pm in the Commissioner's Meeting Room 303.

Meeting adjourned at 2:15 pm.

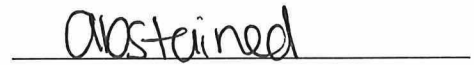
Approved this 13<sup>th</sup> day of February 2024



Paul Hart, Vice Chair



Patty Wilson, Commissioner



Delaney Tucker, Commissioner

Attest:



Devon Henry, Chief Examiner

**BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST - ENTRY LEVEL DEPUTIES**  
**JANUARY 9, 2024**

							1 OPENING	
Rank	First Name	Last Name	Score Certified Date	Written	Gender	Vet Pref	Notes	
1	Reyes	Robledo	10/14/2023	93.75	Male	Yes	Documentation recieved 11/16/23 - Sent to Sheriff 1/2/24	
2	Ethan	Wright	12/1/2023	84.83	Male	No	Sent to Sheriff 1/8/24	
3	Antonio	Saenz	10/14/2023	82.26	Male	No	Sent to Sheriff 1/8/24	
4	Brian	Meier	5/20/2023	79.34	Male	No	Sent to Sheriff 1/8/24	
5	Brittany	Grant	11/28/2023	79.24	Female	No	Sent to Sheriff 1/8/24	
6	Billy	Tinajero	7/17/2023	79.19	Male	No		
7	Jorael	Jamison	11/9/2023	78.81	Male	No		
8	Mathew	Morton	9/17/2023	78.32	Male	No		
9	Cheyenne	McManus	8/15/2023	78.26	Female	No		
10	Ian	Gomez	3/11/2023	77.54	Male	No		
11	Jakob	Mulholland	10/26/2022	77.22	Male	No		
12	Abner	Chicas	1/14/2023	77.11	Male	No		
13	Julian	Michael	12/29/2023	76.83	Male	No		
14	Derek	Harder	7/15/2023	76.82	Male	No		
15	Jesus	Lopez	9/17/2023	76.47	Male	No		
16	Anthony	Gomez	9/17/2023	76.35	Male	No		
17	Garyn	Berrier	11/22/2023	75.96	Male	No		
18	Julio	Avalos	4/2/2023	75.68	Male	No		
19	Roman	Trujillo Ramirez	10/14/2023	75.15	Male	No		
20	Maxwell	Miller	6/17/2023	75.13	Male	No		
21	David	Sage	12/2/2023	74.93	Male	No		
22	Alex	Mayer	4/22/2023	74.54	Male	No		
23	Jesus	Colula	8/2/2023	73.21	Male	No		
24	Brock	Sittman	8/19/2023	73.13	Male	No		
25	Eduardo	Ortiz-Perez	11/7/2023	73.08	Male	No		
26	Tomas	Fernandez	3/11/2023	73.06	Male	No		
27	Niko	Sanford	3/11/2023	72.97	Male	No		
28	Anthony	Gregory Carter	3/25/2023	72.74	Male	Yes	Documentation requested 6/7/2023	



**BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST - ENTRY LEVEL DEPUTIES**  
**JANUARY 9, 2024**

Rank	First Name	Last Name	Score Certified Date	Written	Gender	Vet Pref	Notes
<p>This list has been certified by the Civil Service Chief Examiner in accordance with Benton County Civil Service Rule 9.01.</p> <p>Dated this <u>9</u> day of <u>January</u>, 2023 <i>AK</i></p> <p><i>Devon Henry</i>  Devon Henry, HR Assistant / Chief Examiner</p>							
<p>This list has been certified by the Benton County Civil Service Commission in accordance with RCW # 41.14.060 and Benton County Civil Service Rules.</p> <p>Dated this <u>9th</u> day of <u>January</u>, 2023 <i>AK</i></p> <p><i>Paul Hart</i>  Paul Hart, Vice Chair</p> <p><i>Patty Wilson</i>  Patty Wilson, Commissioner</p> <p><i>DeLahey Tucker</i>  DeLahey Tucker, Commissioner</p>							